ABSCHLUSSPRÜFUNGEN 2018 KAUFFRAU UND KAUFMANN

NACH BIVO 2012



ENGLISCH HÖRVERSTEHEN **LÖSUNGEN KANDIDATIN** Nummer der Kandidatin / des Kandidaten **KANDIDAT** Name Vorname Datum der Prüfung **BEWERTUNG** Fachbereiche Erreichte Punkte / Maximum Task A Task B Task C / 7 / 20 Total **EXPERTEN**



	WICHTIG:
:	1

In diesem Hörverstehen hören Sie Aufgaben A bis C je **zweimal**.



(8 POINTS) (1 point for each correct answer)

Look at the notes below. Listen to the monologues. Fill in the missing information.

1. A message on a company answerphone

Caller's name	Karen	
Date of flight to Hamburg	1. 3 ^(rd) November	1
Departure time of return flight	2. 7.50pm/19.50	1
Name of hotel booked	3. Scandic Emporio	1
Room rate for one night	4. € 226	1

2. A radio advertisement for the international boat show

Name of fair	Hanseboot	
Number of times this show	5. 57	1
	6. (latest) equipment	1
Top manufacturers will present	_	_
After-work-ticket is valid from	7. 5pm	1
Admission fee for kids	8. None/free/0	1

1 A message on a company answerphone

Hi Mike, this is Karen. I have arranged your trip to Hamburg for the international boat show. Your flight will be leaving Zurich Airport at 9.05am on Friday, 3rd of November and arriving in Hamburg at 10.30. In order to give you two full days for the fair, I chose the latest possible return flight at 7.50pm on Saturday. Concerning accommodation, I've booked you into a four-star hotel within walking distance of the fairground, so you won't have to rely on public transport or taxi services. The name is Scandic Emporio Hotel, that's Capital S c a n d i c, and... new word, Capital E m p o r i o. It belongs to the biggest Scandinavian hotel chain. It's not exactly cheap: they charge € 226 a night, but that's still less expensive than the € 333 at the Hamburg Marriott. Well then ... have a good trip!

2 A radio advertisement for the international boat show

Meet the magic of watersports live at this year's Hanseboot in Hamburg. After 57 years of success, the international boat show will open its doors for the 58th time on October 28! For nine days you will have the opportunity to see lots of product innovations, and you will also get valuable tips from international experts. All the top manufacturers will present their latest equipment. Opening hours are from 12am to 8pm on weekdays, and from 10am to 6pm at weekends. A two-day ticket costs € 18. After last year's big success, we will offer "after-work tickets" again. They are valid from 5pm till closing time and come with a "bring a friend" option, meaning that two people can enjoy the fair at a special price of only € 7. – Oh, and kids up to 15 are free! We are looking forward to having you and your family on board.

B (5 POINTS) (1 point for each correct answer)

You will now listen to Jeff McGinley talking to Isabel Garcia about multitasking.

For each question mark the best answer (A, B or C). Tick one answer only. You now have 30 seconds to look at the task.

which will shut off your social media accounts or track the amount of time you are spending on things.

Try checking them only once an hour. And look at non-work-related social media three times a day at the most.

So we can say that with a little bit of focus, you can get your work done faster, and are happier and more productive in the long run.

What if checking e-mails is part of my job?

1.	Millennials	1
	A ⋈ were born between 1980 and 2000.	
	B □ were born in the new millennium.	
	C ☐ are older than the "baby boomers".	
2.	According to Isabel, multitaskers	1
	A \(\text{\tin}\text{\tinte\text{\tetx{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\tin}\text{\texi}\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\text{\texi}\text{\text{\text{\text{\text{\text{\text{\texi}\tint{\text{\texi}\tint{\tex{\tinte\tintet{\text{\ti}\tinttit{\text{\texi}\tint{\text{\texi}\	
	B 🔀 constantly switch between tasks.	
	C □ are more productive.	
3.	Regular multitaskers	1
	A □ are good at focusing on one task.	
	B ⋈ often have lower emotional intelligence.	
	C ☐ have an IQ of 15.	
4.	Isabel says employers should	1
4.	A ⋈ reduce the weekly working hours.	Ī
	B ☐ turn off distractions.	
	C ☐ not allow checking e-mails.	
	Thot allow checking e-mails.	
5.	According to Isabel you	1
	A ☐ cannot learn to focus.	
	B ⋈ should have regular work breaks.	
	C ☐ should check personal social media only once an hour.	
Good morning, I you for coming I It's a pleasure.	ladies and gentlemen. My name is Jeff McGinley, and in the studio with me is Isabel Garcia, a correspondent for the Boston Globe. Isabel, thank here today.	
One of your artic	cles has recently caught my eye, namely "Multitasking millennials are costing us billions". Now, before we discuss multitasking, could you give	
Well, there are v	ition of the term "millennials", which has become quite popular lately. various, slightly different definitions. But generally, it refers to people born between 1980 and 2000, coming of age in the new millennium.	
	is generation makes for the biggest part of our society, even bigger than the so called "baby boomers", born between 1946 and 1964, right? e first generation that grew up with PCs, tablets, iPhones and game consoles etc. They have changed our modes of communication and doing	
business. Which probably	leads us to multitasking?	
	ately, that is not such a good idea. nought it was useful to be able to do two or more things at the same time.	
but actually you	you'll have to think that over. Basically, multitasking is just switching between tasks frequently. You might think you are doing two things at once, are not. Even if you think you are listening to a meeting and checking your e-mail at the same time, you are actually reading a couple lines of your ening, then reading again. And this constant switching is horrible for productivity.	
I see. And such	behaviour is typical for the millennial generation, right? led multitaskers but terrible at focusing on individual projects, costing the economy a lot of money as a result. And as if this wasn't bad enough,	
	king is connected to low emotional intelligence and can lower your IQ by as many as 15 points due to the stress it creates.	
As a result, emp	ployers waste lots of money on low productivity and increased stress every year.	
First of all, empl	these problems be fixed, then? oyers should cut the working week to 32 hours and encourage yoga and meditation. According to data from Salary.com, 89 percent of employees time at work, with 52 percent saying they waste an hour or more a day. So employers should encourage focused working, turning off distractions,	
and checking e-	mails less frequently.	
	employees? Any practical tips on how we can achieve more focus? prining and work on a small, but necessary task. If you practise focusing and avoid multitasking, it gets easier over time to focus for longer periods.	

C

(7 POINTS) (1 point for each correct answer)

Listen to Charles Clarke and Amy Gibbs talking about working abroad.

Please fill in the gaps in the sentences below with the correct form of the key word or key words. Use one or two words. You now have one minute to read the sentences below.

	Amy gives advice to	ls.		
1.	Amy thinks junior <u>employees</u>	should work some t	ime abroad.	1
2.	Working abroad can be hard and lonely, but theare enormous.	advantages		1
3.	This work experience will help people with theirat home.	career(s)		1
4.	Big companies usually want a flexibleso experience abroad is a plus.	workforce	·· ,	1
5.	In order to really profit from your work experience abroa	ad,		
	a minimum of one year	is suggested.		1
6.	When people are more global, they will be	better paid	as well.	1
7.	A good time to go abroad is once you have somelike a completed apprenticeship.	(basic) experience		1

- C Amy, you work as a counsellor to young professionals who wish to get ahead with their careers. Do you consider it useful for them to work some time abroad, or do you think that it's just a waste of time?
- A I definitely think that junior employees should go and work abroad for some time if possible. It's really worth it.
- C It may not always be easy for young people to live and work in a foreign country, away from friends and family.
- A True. This can be difficult and lonely, but the advantages are huge. The freedom to start afresh and to learn about another place, a new culture, learn a new language and live a life that's completely different from the one you thought you would end up living.
- C It's certainly also exciting for young people to live in another country for a while. And I suppose this experience of working abroad will also help them to get on with their careers once they are back home, won't it?
- A Yes, definitely. Although it may depend a bit on the kind of company they work for. But big companies usually don't only need a well-trained, but also a tolerant and flexible workforce. So for them, the more global you are, the better.
- C How long should such a stay ideally last? I suppose the typical 4-week language course is not what we are talking about, is it?
- A No, as useful as it may be, that's more like a holiday. I would advise anyone who has the opportunity to work abroad to try it for at least one year. That allows you to really get a feeling for another culture and learn the language much more thoroughly.
- C Which will certainly be an advantage when you have to look for a new job later on.
- A Absolutely. The more global you are, the better paid you will be, too.
- C What do you consider the best age to go and work abroad?
- A Well, of course that may vary and also depends on a person's character, but if you go overseas as soon as you have some basic experience in your job, like a completed apprenticeship, it will be easier than later on when you have a family.
- With a little bit of luck the company you work for might also offer you the chance to work for an overseas subsidiary for a while, especially when working for a large multi-national enterprise.

Source: Adapted from Ziggurat 2017