

ENGLISCH

HÖRVERSTEHEN SERIE 2/3

LÖSUNGEN



Kandidatennummer

Name

Vorname

Datum der Prüfung

PUNKTE UND BEWERTUNG	Erreichte Punkte	/ Maximum
Task A		/ 12
Task B		/ 8
Total		/ 20

Die Experten

**WICHTIG:**

In diesem Hörverstehen hören Sie die Aufgaben A und B je zweimal.

A

(12 POINTS) (1 POINT FOR EACH CORRECT ANSWER)

Look at the notes below. Listen to the messages and monologues.

Fill in the missing information.

1. A radio advertisement

Advertisement for	Business School	
Phone number	1. 0800 239 6147	1
Website address	2. www. eduadult .com	1
Who is Mrs Smith?	3. (the) secretary	1
Class size	4. 15 (students)	1
Autumn classes start	5. October 16th	1
Time most classes begin	6. 7:30pm	1

2. A voice-mail message

Samuel Liven is phoning his PA	Susan Carmichael	
Location of showroom	7. Northtown Hotel	1
Product being introduced	8. mobile phone	1
Main occupation of guests	9. journalist(s)	1
Presentation begins at	10. 6pm	1
Number of dinner guests	11. (around) 30	1
Name of restaurant	12. Jazz and Dining	1

B**(8 POINTS) (1 POINT FOR EACH CORRECT ANSWER)**

Punkte

Listen to the radio interview.

For each question mark the best answer (A, B or C). Tick one answer only.**You now have 30 seconds to look at the task.**

1. Mr Robertson says that glass buildings A <input type="checkbox"/> offer all you could want. B <input checked="" type="checkbox"/> look good from the outside but can be uncomfortable. C <input type="checkbox"/> are hot if the air-conditioning is good.	5. In open plan offices A <input type="checkbox"/> you can't have phone conversations. B <input checked="" type="checkbox"/> people sometimes interrupt you. C <input type="checkbox"/> it is easy to do your own work.	1+1
2. Concerning lighting Mr Robertson says A <input type="checkbox"/> it isn't very important. B <input type="checkbox"/> it's not possible to work in daylight. C <input checked="" type="checkbox"/> modern lighting can cause headaches.	6. Does Robertson think home working will become more popular? A <input checked="" type="checkbox"/> Yes. B <input type="checkbox"/> No. C <input type="checkbox"/> Perhaps.	1+1
3. If you adjust the brightness of your computer screen then A <input type="checkbox"/> you can safely work long hours. B <input checked="" type="checkbox"/> you should still take regular breaks. C <input type="checkbox"/> you can only work an hour every day.	7. What does "telecommuting" mean? A <input type="checkbox"/> Working with a telephone. B <input checked="" type="checkbox"/> Working from outside the office. C <input type="checkbox"/> Using your laptop when commuting to work.	1+1
4. The best way to sit at your computer is A <input type="checkbox"/> upright with your feet slightly touching the floor. B <input checked="" type="checkbox"/> upright with your feet firmly on the floor. C <input type="checkbox"/> leaning back and feet on another chair.	8. To keep work and family life separate you should A <input type="checkbox"/> put a timetable at your door B <input checked="" type="checkbox"/> close the door when you have finished work. C <input type="checkbox"/> switch off the computer.	1+1

TASK A:

1 A radio advertisement

Are you in need of better computer skills? Do you feel your French isn't as fluent as it used to be? Your local business school can help you to keep your career going in the right direction. Phone them today at 0800 239-6147 for a free brochure, find their program in your local newspaper or go online at edu.adult.com, that's www.edu-adult.com. You'll be pleased at how these classes keep you ahead of your colleagues when opportunities for promotion arise. Mrs Smith, the secretary, is waiting to hear from you. Space is limited as we work in small groups. There are only 15 people to a class, so sign up now. Registration ends September 22 for all autumn classes starting October 16th. There are a few classes beginning at 8pm for those that have a longer workday. However, most classes begin at 7:30pm.

2 A voice-mail message

Hello, Susan. It's Sam here. Please reserve the showroom at the Northtown Hotel. We want the stage and all three screens on 12th February for the launching of our new mobile phone and all of its new features. It's going to be a fantastic show. The TV network will be coming and a large number of journalists. Make sure you only send tickets to those on our mailing list. The doors will open at 5:30pm. The presentation is from 6 to 7pm. Afterwards there will be some light refreshments for everyone. However, we will be inviting an elite group to dinner, probably around 30 people. I'll know the exact number of guests by the 5th of February. Make a reservation at that new restaurant called Jazz and Dining for 8pm. I hear it's very good and sometimes has live music.

TASK B:

- I: Today my guest is Steve Robertson who is a consultant to companies that want to improve working conditions for their employees. Steve, when I look at some of these modern glass buildings they seem to offer all you could possibly want. Does our working environment still need improving?
- R: Well, these buildings may look very good from the outside, but on a sunny day it can quickly become very hot inside, even if the air-conditioning is working well. And if you can't open a window you feel trapped in your office.
- I: I see. So actually my office in this old-fashioned brick house is just as comfortable, then. What other problem areas are there in offices?
- R: Lighting is very important. Of course it would be best to work in natural daylight, but unfortunately this isn't always possible.
- I: I have never liked the strip lighting, those long tubes which seem to become very fashionable. I always got the impression they were tiring on my eyes.
- R: Absolutely. Studies have shown that people get headaches as well as problems with their eyesight and consequently productivity suffers as well.
- I: That doesn't surprise me at all. What about computer screens?
- R: They can cause problems for your eyes, too.
- I: But you can adjust the screen's brightness, can't you?
- R: Yes, that helps. However, long hours in front of your PC can still be bad for your eyes. And I always recommend varying one's activities, to get up and do something different at least once an hour.
- I: What about chairs, surely a good chair can contribute to one's wellbeing?
- R: Yes, you should use one that supports your lower back well and helps you to sit up straight. Your elbows should be hanging naturally at your side. Make sure your feet are placed solidly on the floor so as to support most of the weight of your legs. If necessary you can use something to put your feet on.
- I: Hm, when I come to think of it, I really could do with a new office chair myself.
- R: It's certainly worth the investment. And then there is one thing you don't have to worry about in your nice little office.
- I: Open plan offices?
- R: Exactly. A lot of people work in one large room with many different desks. Working like that can be very difficult. Phones are ringing constantly and you have to listen to other people's conversations. Instead of concentrating on your own work you often get interrupted by people asking you questions which are not really your business.
- I: Maybe that's one of the reasons why working from home is getting more popular.
- R: Yes. And I'm convinced this trend is going to continue, for certain jobs anyway. We call this telecommuting. Modern technology has made it possible. With e-mail, internet, phone and fax it doesn't really matter where you work. It only matters that you produce results.
- I: Isn't it difficult to separate work and private life when working from home?
- R: For one thing you should stick to a timetable and secondly you should have a suitably equipped room where you do nothing else. A place where you close the door once your day's work is done. This way you can "switch off" from work.
- I: Mr Robertson, thank you very much for coming here and giving this interview.